

## Argyle House School Uniform and Appearance Policy

### Context and Rationale

This policy covers the school's expectations with regards to the wearing of school uniform and the general appearance and safety of the pupils at Argyle House School. It has been created so that all members of the school community know what the expectations are with regards to the appearance of the pupils, both in terms of uniform, jewellery and general appearance.

It is produced by the Head Teacher, through consultation with parents and members of the school staff. Pupils are involved in the creation of this policy through discussions with The Student Council, who are the voice of the pupil body.

This policy statement has been drawn up with consideration of statutory provisions contained under the Equality Act 2010. The legislation has been fully considered when drawing up this policy so as not to discriminate unlawfully on the grounds of sex, race, religion or belief and disability. In drawing up this policy, the school have considered their need to meet their duties under the Human Rights Act 1998 and other anti-discrimination legislation.

### Policy Aims and Objectives

The wearing of school uniform at Argyle House School is integral to the school's philosophy of instilling pride, discipline and high standards into the pupils. The policy is informed by the school's ethos of being a family school, where everyone feels part of a community in which there is support, cohesion and unity. It is designed so that pupils can work safely in all aspects of school life.

Our school uniform and appearance policy is based on the principles that it:

- promotes a sense of pride in the school,
- engenders a sense of community and belonging towards the school,
- supports positive behaviour and discipline,
- is practical and smart,
- identifies the pupils with the school,
- makes the pupils feel equal to their peers in terms of appearance,
- encourages high expectations and standards of behaviour and conduct,
- helps nurture cohesion between different groups of pupils,
- is designed to ensure the health and safety of the pupils.

## Expectations

All pupils will be smartly dressed in the correct school uniform whilst travelling to and from school, as well as on the school site. Uniform should be worn in a clean, tidy condition and in a good state of repair. All clothing and other articles brought to school should be clearly named.

The schools PE uniform will be worn for PE and Sport lessons. This too should be in a state of good repair and of the correct size for the wearer.

The appearance of the pupils at Argyle House School goes further than simply the correct wearing of the school's uniform, it also includes appropriate jewellery, make-up and hair.

See Appendix One for complete school uniform and specific expectations with regards to appearance.

- Whenever the school uniform is worn, it must be complete and not mixed with items of non-uniform clothing.
- No items of clothing or jewellery will be worn which are not mentioned in this policy.
- A doctor's note should be provided if the pupils need to wear alternative footwear for school, due to a medical condition or serious injury.
- The needs of individual pupils, due to temporary or permanent medical conditions, will be met. An official medical certificate will be required for any student requiring long-term dispensation due to medical conditions.
- If there are reasons, (eg religious or gender identity concerns) why pupils or their parents/guardians would like to wear clothes that differ from the school uniform, the school will look sympathetically at individual requests.

## Responsibilities

The wearing of the school uniform correctly is the responsibility of all members of the school community; students, parents/guardians and staff. We expect the full support of parents in maintaining a high standard of dress and presentation.

Where a pupil is not adhering to the school uniform and appearance policy, staff will be considerate and discreet in trying to establish why this is the case. It is understood that there may be good reasons why a pupil is not attending school in the correct uniform. If the problem is not rectified the parents/guardians of the pupil will be contacted.

All staff have a responsibility for ensuring that pupils wear the correct uniform and are following the make-up and jewellery part of this policy. Uniform will be checked daily and form teachers informed if pupils are incorrectly dressed or have inappropriate jewellery and make-up or if their hair style or colour is not suitable for school. They will contact the parents/guardians of the pupil if they do not correct these issues.

It is the duty of parents/guardians to send their children to school in the correct uniform. This includes ensuring that children have the correct kit for physical education and that they are adhering to the jewellery and make-up section of this policy.

If any parent would like modifications to this policy to be considered, they should, in the first instance, make representation to the Head Teacher.

### Policy Availability

Parents and carers are informed of changes to the policy through correspondence via letter and email. The policy is available to parents and carers on the school website, in a downloadable format. If this policy is required in an alternative format, a copy can be obtained from the school office.



## Appendix One - School Uniform and Appearance

### 1. Compulsory Uniform List

\* = to be purchased from school suppliers due to school logo

#### Kindergarten Boys and Girls

Boys	Girls
<ul style="list-style-type: none"> <li>• Black Dress Shorts</li> <li>• White Shirt (Short or Long-Sleeved)</li> <li>• *Black 'V' Neck Pullover or *Black 'V' Neck Slipover (both with School Logo)</li> <li>• *Regulation School Tie</li> <li>• *Regulation School Blazer (Optional)</li> <li>• Knee Length Black Socks</li> <li>• Black Shoes (not Boots)</li> <li>• *Fleece/Waterproof Jacket - Black</li> <li>• Jewellery - see Appendix one for permitted items</li> </ul>	<ul style="list-style-type: none"> <li>• *Tartan Pinafore (Box Pleats)</li> <li>• White Shirt – Short or Long-Sleeved (not Blouse)</li> <li>• *Black 'V' Neck Pullover, Slipover or cardigan (all with School Logo)</li> <li>• *Regulation School Tie</li> <li>• *Regulation School Blazer (Optional)</li> <li>• Knee Length White Socks or Plain Black Tights</li> <li>• Black Shoes - see Section 4</li> <li>• Jewellery - see Appendix one for permitted items</li> <li>• *Fleece/Waterproof Jacket - Black</li> </ul>
<p><b>Summer Term Optional</b></p> <ul style="list-style-type: none"> <li>• *Yellow Polo Shirt</li> <li>• Short Black Socks</li> </ul>	<p><b>Summer Term Optional</b></p> <ul style="list-style-type: none"> <li>• Green Check Gingham Dress</li> <li>• White Knee Length Socks or White Ankle Socks</li> </ul>
<p><b>Sport</b></p> <ul style="list-style-type: none"> <li>• Black Silky Shorts</li> <li>• Black Socks</li> <li>• PE Shoes (non-marking sole)</li> <li>• *Black Polo Shirt</li> <li>• *Hooded Sweatshirt (with School Logo)</li> <li>• *Black Microfibre Track Pants (with School Logo)</li> <li>• *Half Zip Training Top</li> <li>• *PE Bag</li> </ul>	<p><b>Sport</b></p> <ul style="list-style-type: none"> <li>• Black Silky Shorts</li> <li>• Black Socks</li> <li>• PE Shoes (non-marking sole)</li> <li>• *Black Polo Shirt</li> <li>• *Hooded Sweatshirt (with School logo)</li> <li>• *Black Microfibre Track Pants (with School Logo) or *Black Leggings (with School Logo)</li> <li>• *Half Zip Training Top</li> <li>• *PE Bag</li> </ul>





**Infant (Reception, P1 and P2) Boys and Girls**

Boys	Girls
<ul style="list-style-type: none"> <li>• Short Dress Shorts</li> <li>• White Shirt (Short or Long-Sleeved)</li> <li>• *Black 'V' Neck Pullover or *Black 'V' Neck Slipover (both with School Logo)</li> <li>• *Regulation School Tie</li> <li>• *Regulation School Blazer</li> <li>• Knee Length Black Socks</li> <li>• Black Shoes (not Boots)</li> <li>• *Fleece/Waterproof Jacket – Black</li> <li>• Jewellery - see Appendix one for permitted items</li> </ul>	<ul style="list-style-type: none"> <li>• *Tartan Pinafore (Box Pleats)</li> <li>• White Shirt – Short or Long-Sleeved (not Blouse)</li> <li>• *Black 'V' Neck Pullover, Slipover or cardigan (all with School Logo)</li> <li>• *Regulation School Tie</li> <li>• *Regulation School Blazer (Optional)</li> <li>• Knee Length White Socks or Plain Black Tights</li> <li>• Black Shoes - see Section 4</li> <li>• Jewellery - see Appendix one for permitted items</li> <li>• *Fleece/Waterproof Jacket - Black</li> </ul>
<p><b>Summer Term Optional</b></p> <ul style="list-style-type: none"> <li>• *Yellow Polo Shirt</li> <li>• Short Black Socks</li> </ul>	<p><b>Summer Term Optional</b></p> <ul style="list-style-type: none"> <li>• Green Check Gingham Dress</li> <li>• <b>White Knee Length Socks or White Ankle Socks</b></li> </ul>
<p><b>Sport</b></p> <ul style="list-style-type: none"> <li>• Black Silky Shorts</li> <li>• Black Socks</li> <li>• PE Shoes (non-marking sole)</li> <li>• *Black Polo Shirt</li> <li>• *Hooded Sweatshirt (with School Logo)</li> <li>• *Black Microfibre Track Pants (with School Logo)</li> <li>• *Half-Zip Training Top</li> <li>• *PE Bag</li> </ul>	<p><b>Sport</b></p> <ul style="list-style-type: none"> <li>• Black Silky Shorts</li> <li>• Black Socks</li> <li>• PE Shoes (non-marking sole)</li> <li>• *Black Polo Shirt</li> <li>• *Hooded Sweatshirt</li> <li>• Black Microfibre Track Pants (with School Logo) or *Black Leggings (with School Logo)</li> <li>• *Half-Zip Training Top</li> <li>• *PE Bag</li> </ul>





**Junior Boys and Girls**

Boys	Girls
<ul style="list-style-type: none"> <li>• Long Black Trousers</li> <li>• White Shirt (Short or Long-Sleeved)</li> <li>• *Black 'V' Neck Pullover or *Black 'V' Neck Slipover (both with School Logo)</li> <li>• *Regulation School Tie</li> <li>• *Regulation School Blazer</li> <li>• Black Socks</li> <li>• Black Shoes (not Boots)</li> <li>• *Fleece/Waterproof Jacket – Black</li> <li>• Jewellery - see Appendix one for permitted items</li> </ul>	<ul style="list-style-type: none"> <li>• *Tartan Pleated Skirt (Knee Length)</li> <li>• White Shirt – Short or Long-Sleeved (not Blouse)</li> <li>• *Black 'V' Neck Pullover, Slipover or Cardigan (all with School Logo)</li> <li>• *Regulation School Tie</li> <li>• *Regulation School Blazer</li> <li>• Knee Length Black Socks or Plain Black Tights</li> <li>• Black Shoes - see section 4</li> <li>• Jewellery - see Appendix one for permitted items</li> <li>• *Fleece/Waterproof Jacket - Black</li> </ul>
<p><b>Summer Term Optional</b></p> <ul style="list-style-type: none"> <li>• *Yellow Polo Shirt</li> </ul>	<p><b>Summer Term Optional</b></p> <ul style="list-style-type: none"> <li>• Green Check Gingham Dress</li> <li>• White Knee Length Socks or Ankle Socks</li> </ul>
<p><b>Sport - Indoor</b></p> <ul style="list-style-type: none"> <li>• Black Silky Shorts</li> <li>• Black Socks</li> <li>• PE Shoes (non-marking sole)</li> <li>• *Black Polo Shirt</li> <li>• *PE Bag</li> </ul>	<p><b>Sport - Indoor</b></p> <ul style="list-style-type: none"> <li>• Black Silky Shorts</li> <li>• Black Socks</li> <li>• PE Shoes (non-marking sole)</li> <li>• *Black Polo Shirt</li> <li>• *PE Bag</li> </ul>
<p><b>Sport – Outdoor</b></p> <ul style="list-style-type: none"> <li>• *Black &amp; Green Football Socks</li> <li>• Black Cotton Shorts</li> <li>• Outdoor Training Shoes (not Boots)</li> <li>• Football Boots</li> <li>• *Hooded Sweatshirt (with School Logo)</li> <li>• *Black Microfibre Track Pants (with School Logo)</li> <li>• *Half-Zip Training Top</li> </ul>	<p><b>Sport – Outdoor</b></p> <ul style="list-style-type: none"> <li>• *Black &amp; Green Football Socks</li> <li>• Black Cotton Shorts</li> <li>• Outdoor Training Shoes (not Boots)</li> <li>• *Hooded Sweatshirt</li> <li>• *Black Microfibre Track Pan (with School Logo) or *Black Leggings (with School Logo)</li> <li>• *Half-Zip Training Top</li> </ul>





**Senior Boys and Girls**

Boys	Girls
<ul style="list-style-type: none"> <li>● Long Black Trousers</li> <li>● White Shirt (Short or Long-Sleeved)</li> <li>● *Black 'V' Neck Pullover or *Black 'V' Neck Slipover (both with School Logo)</li> <li>● *Regulation School Tie</li> <li>● *Regulation School Blazer</li> <li>● Black Socks</li> <li>● Black Shoes (not Boots)</li> <li>● Jewellery - see Appendix one for permitted items</li> </ul>	<ul style="list-style-type: none"> <li>● *Tartan Skirt (Knee Length)</li> <li>● White Shirt – Short or Long-Sleeved (not Blouse)</li> <li>● *Black 'V' Neck Pullover, Slipover or Cardigan (all with School Logo)</li> <li>● *Regulation School Tie</li> <li>● *Regulation School Blazer</li> <li>● Plain Black or Flesh Coloured Tights (White Ankle Socks in Summer)</li> <li>● Black Shoes - see Section 4</li> <li>● Jewellery - see Appendix one for permitted items</li> </ul>
<p><b>Sport - Indoor</b></p> <ul style="list-style-type: none"> <li>● Black Silky Shorts</li> <li>● Black Socks</li> <li>● PE Shoes (non-marking sole)</li> <li>● *Black Polo Shirt</li> </ul>	<p><b>Sport - Indoor</b></p> <ul style="list-style-type: none"> <li>● Black Silky Shorts</li> <li>● Black Socks</li> <li>● PE Shoes (non-marking sole)</li> <li>● *Black Polo Shirt</li> </ul>
<p><b>Sport – Outdoor</b></p> <ul style="list-style-type: none"> <li>● *Black &amp; Green Football Socks</li> <li>● Black Cotton Shorts</li> <li>● White Outdoor Training Shoes (not Boots)</li> <li>● Football Boots</li> <li>● *Black Hooded Sweatshirt (with School Logo)</li> <li>● *Black Microfibre Track Pants (with School Logo)</li> <li>● *Half-Zip Training Top</li> </ul>	<p><b>Sport – Outdoor</b></p> <ul style="list-style-type: none"> <li>● *Black &amp; Green Football Socks</li> <li>● Black Cotton Shorts</li> <li>● Outdoor Training Shoes (not Boots)</li> <li>● *Black Hooded Sweatshirt</li> <li>● *Black Microfibre Track Pants or *Black Leggings (both with School Logo)</li> <li>● *Half-Zip Training Top</li> </ul>





## 2. Jewellery

- Pupils may wear a watch, this can include smart watches and fit bits.
- Earrings for male and females pupils are not permitted.
- For this reason, we advise that new ear piercings should happen over a long holiday period so that pupils are able to remove their earrings by the time they return to school.
- No other studs are acceptable in piercings elsewhere on the ears or body for male and female pupils.
- A single, simple chain may be worn. However, if this is deemed too large or inappropriate the pupil will be asked to remove it.
- A single bracelet may be worn.
- Pupils may wear religious jewellery if granted permission from the Head Teacher. All jewellery (including religious items) will be removed for sport, regardless of the activity, as it is deemed a potential risk to the health and safety of the individual pupil and that of others.

## 3. Hair and make-up

- Exaggerated styles and hair extensions are not allowed and hair should be of a natural colour.
- Teachers may ask for hair to be tied back for health and safety reasons. This will always be the case in PE lessons and co-curricular school sports activities.
- Any hair fastenings should be green, white or black and of a moderate size.
- Headscarves worn for religious reasons should be plain Argyle House green or black.
- No make-up is to be worn before Year 10. In Years 10 and 11 pupils may wear discreet, natural make-up.
- Coloured nail varnish, nail extensions, acrylic nails or nail art are not permitted.
- Boys should be clean shaven.

## 4. Footwear

Pupils should wear flat black shoes, in plain or patent leather rather than suede or nubuck. Shoes should be sturdy in design to offer appropriate support. Ballet style pumps are not permitted.

Girls may wear ankle boots from the after the October half-term until the February half-term, but no Doc Martin boots are allowed.

## 5. Outerwear and bags

Pupils in the Primary Department should wear the school coat. They are expected to have a coat in school every day in case of inclement weather. Senior Department pupils may wear an appropriate coat to and from school (plain colours only-blue, black, grey or green). Pupils should have their blazer in school at all times.





Primary (and Secondary) pupils may use either the uniform bookbag or the uniform back pack. Any non-uniform bag used should be robust and functional (ie sufficient to carry A4 files and large books).

**Date of Policy**

Date of approval: June 2020

Date of review: June 2021