

## Argyle House School

### Mobile Phone Policy

#### 1. Rationale and Aims

At Argyle House School, we are committed to creating a calm, focused and safe learning environment in which all pupils can thrive academically, socially and emotionally. As school leaders and staff see daily, unrestricted access to mobile phones can negatively impact concentration, behaviour, wellbeing and interpersonal relationships.

In line with strengthened national guidance and the clear position of the Secretary of State for Education, Argyle House School operates as a **phone-free environment for the entire school day**. This policy provides clarity, consistency and fairness for pupils, staff and parents.

#### 2. Scope of the Policy

This policy applies to all pupils in Years 7–11 and covers:

- Mobile phones
- Smartphones
- Smartwatches with communication capability
- Any personal device capable of messaging, calling, internet access, photography or social media

The policy applies **throughout the entire school day**, including:

- Lessons
- Transitions between lessons
- Breaktime and lunchtime
- Form periods and assemblies

Mobile phones may not be used for learning purposes (e.g. calculators, research or photographs).

#### 3. Daily Procedures

- Pupils may bring a mobile phone to school if required for travel purposes.
- **At morning registration**, pupils must switch their phone off and hand it to their **Form Teacher**.

• **Phones will be securely stored during the school day.**

Email: [info@argylehouseschool.co.uk](mailto:info@argylehouseschool.co.uk) | [www.argylehouseschool.co.uk](http://www.argylehouseschool.co.uk)

- **At the end of the day**, phones will be returned to pupils during the final form period.



#### 4. Expectations of Pupils

Pupils are expected to:

- Hand in their mobile phone promptly at morning registration.
- Keep their phone switched off at all times while on site.
- Not attempt to retain, conceal or use a phone during the school day.
- Respect staff instructions regarding this policy.

#### 5. Sanctions for Non-Compliance

Failure to follow this policy will be treated as a behaviour matter and dealt with in line with the school's Behaviour Policy. Sanctions may include:

- Confiscation of the device
- Phone being returned only to a parent or carer
- Behaviour sanctions for repeated or deliberate breaches

Persistent non-compliance will be escalated to the Headteacher or a member of the Senior Leadership Team.

#### 6. Safeguarding and Emergencies

- Pupils will always be able to contact parents or carers via the school office if needed.
- Parents who need to contact their child during the school day should do so through the school office.
- In an emergency, the school will ensure communication is managed quickly and appropriately.

#### 7. Loss or Damage

While phones are securely stored, Argyle House School cannot accept liability for loss or damage. Pupils bring mobile phones to school at their own risk.



## 8. Parental Support and Review

We expect parents and carers to support this policy and reinforce its importance with their child. Consistent application, backed by parents and staff, is essential to its success. This policy will be reviewed annually, or sooner if national guidance changes, and its implementation will be monitored as part of our behaviour and safeguarding oversight.

**Reviewed January 2026**

**Reviewed by:** Mr J. Sample Headteacher

**Next Review** January 2027

